

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
May 10, 2006**

MINUTES

- I. Meeting convened. 7:32 p.m.

Attendance: Mark Gilmore, Chair -- present
Carolyn Shores Ness -- present
John P. Paciorek -- present

Mr. Paciorek made a motion to accept the minutes from May 3, 2006. Mr. Gilmore seconded. Vote passed (3-0).

- II. Public Comments – Senior center parking lines. Painting lines was discussed. Various issues were discussed. Options were considered. Ms. Ness suggested that an engineer (Jim Toth) look at it and offer input.
- III. 7:45 Hearing: Spirit Shop/Steve Schechterle
Liquor license change of location from 53C South Main Street to Elm Street.

Hearing closed for BOS discussion.

Mr. Paciorek made a motion that the BOS transfer the liquor license because there doesn't seem to be any major problems with it. Ms. Ness seconded the motion. Vote passed unanimously (3-0).

- IV. Selectmen's Comments – May 20 Old Home Day and Plant Sale at Tilton Library – major fundraiser for the library.
- V. Board of Health items – “Fatal Contact” movie about the Avian flu outbreak. The movie raised awareness. No bird flu is in the United States yet and it has not mutated person to person. Ms. Ness would like everyone to think about every day things that you'll need if you need to stay home. Stockpile food, medications and pet food. Be aware of personal hygiene.

Charlie Kaniecki from the Massachusetts Department of Public Health will come to talk to our community about preparations.

- The bird flu still has not come to United States but it is now in Nigeria and Africa.
 - Be prepared to shelter in place by stocking up on necessary items such as food, medications, pet food, etc. Avoid getting any kind of flu by practicing good hygiene. It is important to wash hands thoroughly, eat a healthy diet and get enough rest. It is also a good idea to wipe down common surfaces such as doorknobs and faucets.

VI. Discussion/Decision Items

- Clem Clay, Trust for Public Lands “Greenprinting” proposal – Mr. Clay is a solo Western Mass representative.
Task 1) Working with the Deerfield Land Trust, Board of Selectmen and Open Space & Recreation Committee to determine who will be needed at the table. A core group of 5-7 people should be an affective group size.
Task 2) Convene that Steering Committee, go over project goals, define the roles of individuals; outline key issues the project would address.
Task 3) Money side of things (where will the money come from to make this happen?) How do we create funding sources?

Is the time line flexible? Survey must be completed by the end of June.

Mr. Paciorek made a motion that the Board of Selectmen endorse the initial proposal for greenprinting and it's a good proposal and it should be integrated into the Open Space planning and also to get the Deerfield Land Trust involved as well. Mr. Gilmore seconded the motion stating that the Board follow Mr. Clay's recommendation and plans for moving forward with the process. Vote passed unanimously (3-0).
M.Gilmore-aye; C. Ness-aye; J. Paciorek-aye.

- Agreement with Division of Conservation and Recreation on use of Sugarloaf Field – DCR sent the Town a memo that they would like the Town to agreed to regarding the use of Sugarloaf Field for the next five spring, summer, fall recreation seasons – terminating on November 1, 2011. According to Mr. Kubiak, the memo has been reworded but essentially is the same as the previous agreement. The following is what the Town will agree to: The TOD will maintain the field; will notify DCR of any major damages done to the field; will notify DCR if anyone gets hurt while using the field; if the Town rents the field, DCR will tell the Town how much they are allowed to charge (DCR will not charge the Town); and the Town agrees to follow a maintenance schedule set by DCR.

Mr. Kubiak asked the Board to endorse this memorandum and authorize the Chair to sign the memo agreeing to the above-mentioned terms for the use of Sugarloaf Field. Vote passed unanimously (3-0). M.Gilmore-aye; C. Ness-aye; J. Paciorek-aye. It is also noted that the Recreation Department has reviewed and endorses this memo.

- Lower Road reconstruction – Larger culverts needed to handle more water. 87% funding from FEMA. No special town meeting is needed.
- Sewer rate setting – John Paciorek made a motion to maintain the same rate of \$3.10 per 1,000 for the sewer rate. Ms. Ness seconded the motion. Vote passed unanimously (3-0).
- Requests for transfers – Four requests for transfers from the Reserve Fund
 - (1) \$1,000 to sick leave and vacation account (officer was out on extended leave from August to November)
 - (2) \$15,000 for well

- (3) \$8,000 for transfer station to continue operation through the end of the fiscal year
- (4) \$1,000 to Senior Center for utility costs.

- 3% or \$5,000 (whichever is greater) from Town Administrator salary line
- \$334 to solid waste management
- \$1,500 to Selectmen/Administrator line (\$278 currently in the account)
 - \$500 to pay Kayce Warren and Zack Smith for work on the emergency management plan done outside of regular scheduled hours. (This expense will be reimbursed by the state, therefore, no net cost to the town.
 - \$500 to Paul Swem for software and development of our computer network (approximately 20 hours of work)
 - \$500 Business costs -- run of the mill expenses, i.e., \$100 to keep the town clock going; \$250 bill for annual clock maintenance; \$340 Board of Health expense – training / two 8-hour ICS classes.

Mr. Paciorek made a motion to approve all transfers and authorize the Chairman to sign them. Ms. Ness seconded the motion. Vote passed unanimously (3-0).

- Gasoline and diesel fuel bid – After reviewing the bids with Harold Eaton, the Board's recommendation is that the Board take the bids under advisement. Vote passed unanimously (3-0). M.Gilmore-aye; C. Ness-aye; J. Paciorek-aye.
- Rented equipment bid – H. C. Kocot & Sons were the only ones to respond. Harold Eaton said the price was acceptable and recommends that the BOS accept the bid for equipment rental. Vote passed unanimously (3-0). M.Gilmore-aye; C. Ness-aye; J. Paciorek-aye.
- Cartographic Associates bill for \$1,500 signed by Assessors. Because this is part of a Town-wide GIS system, the BOS have to approve this bill before it gets paid. Mr. Paciorek made a motion that the BOS approve the \$1,500 bill to Cartographic Associates and authorize the Chairman to sign it. Mr. Gilmore seconded the motion. Vote passed unanimously (3-0).
- Request for a one-day license for Berkshire Brewing to serve beer and wine from 5:00 PM – 10:00 PM on May 20, 2006, during Old Home Day. Mr. Paciorek made a motion to issue this one-day license. Mr. Gilmore seconded the motion. Vote passed unanimously (3-0).
- Create Memorial Day Gift Account – Mr. Paciorek made a motion to establish an account for Memorial Day Gift contributions. Ms. Ness seconded the motion. Vote passed unanimously (3-0).
- FRTA Advisory Board Representative – A letter was received from the FRTA wanting to know who has been appointed as the Advisory Board Representative. Mr. Decker is currently the representative. It is unknown whether he would like to continue as such. Issue is on hold for now.

- Selectmen's representative on Emergency Services Review Committee – no decision was made. Issue is on hold for now.
- A proposal was received from DCTV to upgrade the sound system. Ms. Ness is in support of making this improvement which will improve acoustics during taped meetings. The improvements include but are not limited to an 8 channel audio mixer, 12 microphones and microphone clips. Ms. Ness made a motion to support this upgrade. Mr. Paciorek seconded the motion. Vote passed unanimously (3-0).

VII. Announcements: Mr. Paciorek made a motion to authorize the Board of Selectmen members to come in to sign the warrant at their convenience. Mr. Gilmore seconded the motion. Vote passed unanimously (3-0).

VIII. Correspondence -- none.

Mr. Paciorek made a motion to adjourn the meeting. Mr. Gilmore seconded the motion. Vote passed unanimously (3-0).

Meeting adjourned at 9:20 p.m.

Respectfully submitted,

Patricia Kroll

☐ Approved ☐ Not approved

Date: _____

Corrections: _____
